



TAMIL NADU CORPORATION FOR DEVELOPMENT OF WOMEN LTD.,

(A GOVERNMENT OF TAMIL NADU UNDERTAKING)

**Annai Teresa Mahalir Valagam, 1st Floor, Valluvarkottam High Road,
Nungambakkam, Chennai - 600 034.**

**Tamil Nadu Corporation for Development of Women
(Department of Rural Development and Panchayat Raj, Government of Tamil Nadu)**

**Annai Teresa Mahalir Valagam, 1st Floor, Valluvarkottam High
Road, Nungambakkam, Chennai – 600 034.**

Phone No.044 – 2817 3412/13/14

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Website: www.tamilnaduwomen.org

File No: 871/D1/2025

Dated: 26.02.2026

**REQUEST FOR INVITE EXPRESSION OF INTEREST FOR IMPACT
ASSESSMENT AND EVALUATION STUDIES ON FUNDS RECEIVED IN
THE PLF AND ITS IMPACT CREATED BOTH ON FAMILY AND
SOCIETY IN TAMIL NADU**

The Tamil Nadu Corporation for Development of Women invites “Expression of Interest” from the eligible agencies to submit their interest for providing services for Tamil Nadu State Rural Livelihood Mission funded by both Central and State Government for Assessment and Evaluation studies on Impact created among SHG women in Selected Blocks of Tamil Nadu on various “FUNDS RECEIVED IN THE PLF AND ITS IMPACT CREATED BOTH IN FAMILY AND SOCIETY IN TAMIL NADU”. Interested agencies may submit their “EXPRESSION OF INTEREST” in a sealed envelope clearly super scribed as Expression of Interest for **Hiring of agency for Impact Assessment and Evaluation Studies in 370 PLF’s of Tamil Nadu**. Last date and time for submission of **Expression of Interest (EOI)** is **06.03.2026 up to 4.00 p.m.** This selection will be done on Quality and Cost-Based Selection (QCBS) following the State Procurement Guidelines. The agencies may obtain further information and procedures for submitting the “Expression of Interest” from the official website of TNCDW i.e., www.tncdw.org

Sd/-

Managing Director/CEO

//Forwarded by Order//

26/02/26

Additional Director (Monitoring)

26/02/26

Phone : 91-44-2817 3412 / 13 / 14 Fax : 91-44-2817 3409

E-mail : tncdwho@yahoo.co.in Web : <http://www.tamilnaduwomen.org>



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Annai Teresa Mahalir Valagam, 1st Floor, Valluvarkottam High Road,
Nungambakkam, Chennai - 600 034.

REQUEST FOR EXPRESSIONS OF INTEREST (CONSULTING SERVICES)

Tamil Nadu State Rural Livelihood Mission (TNSRLM)

Assignment Title: Hiring an agency for impact assessment and evaluation studies on fund received in the PLF and its impact created both on family and society in Tamil Nadu.

Project Reference No: 871/D1/2025

The Scheme titled Tamil Nadu State Rural Livelihood Mission is implemented in the State by and through the Tamil Nadu Corporation for Development of Women and intends to engage an Agency for Impact Assessment and Evaluation Studies in 370 PLF's of Tamil Nadu. The estimated duration of the contract is for ten (10) weeks. The detailed activities are mentioned in the Draft Terms of Reference (ToR) provided as per Annexure-A.

The Chief Executive Officer, on behalf of the Tamil Nadu State Rural Livelihoods Mission (TNSRLM), invites Expressions of Interest (EoI) from eligible Indian Consulting Firms to undertake an Impact Assessment of the components implemented under the TNSRLM programme.

The study shall assess and document the positive and negative impacts of the interventions, evaluate their effectiveness and outcomes, and forecast the future trajectory of the programme based on the findings. The assessment shall also recommend appropriate measures to mitigate any adverse impacts and suggest strategies for strengthening programme implementation and sustainability.

Interested organization may apply with details of organizational profile, work experiences, staff profile, area of operation and audited statements for the last 3 years with proof to the above address not later than 15 days from the date of advertisement. Individuals are not eligible to

apply. Further details about the assignment are available in the website:
www.tamilnadumahalir.org.

Further details / clarification, if any, may be obtained from Tamil Nadu Corporation for Development of Women, Annai Teresa Mahalir Valagam, Valluvarkottam High Road, Nungambakkam, Chennai – 600 034. during working hours is 10.00 A.M. to 05.00 p.m. (except holidays).

Expression of interest must be delivered along with necessary enclosures to the address below (by post or in person) by 06.03.2026 up to 04.00 p.m. public opening of proposals at 04.30 pm on the same day. A consultant will be selected in accordance with the quality and cost based selection (QCBS) method set out in the procurement Regulations.

Address:

Tamil Nadu Corporation for Development of Women

Annai Teresa Mahalir Valagam,
1st Floor, Valluvarkottam High Road,
Nungambakkam,
Chennai – 600 034.

Sd/-

Managing Director/CEO

//Forwarded by Order//


Additional Director (Monitoring)



Annexure - A

Terms of Reference (ToR)

Hiring an Agency

TO STUDY AND ASSESS THE FUNDS RECEIVED UNDER PANCHAYAT LEVEL FEDERATIONS AND ITS IMPACT CREATED IN FAMILY AND SOCIETY IN TAMIL NADU

The Government of Tamil Nadu (GoTN), through the Tamil Nadu Corporation for Development of Women (TNCDW) and the Tamil Nadu State Rural Livelihood Mission (TNSRLM), supports Panchayat Level Federations (PLFs) in rural areas and Self-Help Groups (SHGs) in promoting inclusive development and enhancing access to credit, subsidies, livelihood measures and social security services. PLFs/ALFs function as critical community institutions that anchor welfare delivery and enable economic empowerment.

Location:

TNCDW is operational in all 38 districts, covering all rural and urban areas of Tamil Nadu. TNCDW aims to promote self-help group women, inclusive rural livelihood, urban livelihood, inclusive entrepreneurship and create employment opportunities, economic inclusion of the ultra-poor and vulnerable households to promoting business.

I. Background and Context

1. Panchayat Level Federation (PLF) - Introduction

The Government of Tamil Nadu, through TNSRLM and TNCDW, is implementing a range of livelihood promotion and enterprise development initiatives to support rural entrepreneurs, particularly women, marginalized and vulnerable groups.

The Panchayat Level Federation is a community-based organizations formed by federating Self Help Groups (SHGs) at the village panchayat

level. The PLF will have a minimum of 20 Self Help Groups (SHGs) and maximum of all SHGs in that Panchayat.

It functions as a platform to empower women, strengthen SHGs through credit linkage, capacity building, financial management and livelihood promotion, and it's a registered body under Tamil Nadu Societies Registration Act 1975 section and enables to handle commercial activities.

The PLF plays a vital role in addressing the local needs and serves as a bridge between community and larger institutions, ensuring the voices of local residents are heard and their needs are met.

The Funds provided to PLFs are the lifeline for effective functioning. The fund enables the PLF to implement programs and initiatives that directly benefit their communities. Generally, the funds provided covers a variety of expenses, including operational costs, program development, staff salaries, and for community outreach efforts.

Funds received under Panchayat Level Federations

Community Investment Funds (CIF)

Community Investment Fund is being provided to those SHGs by the Panchayat Level Federation (PLF) who are willing to take up economic activities after one year of group formation. Once the CIF fund is collected back by the PLF, it should be lent again to needy SHGs within 15 days time. It should not become as idle fund.

Panchayat Level Federations sanction CIF up to Rs.1.50 lakh per SHG at a maximum of 12% interest. The PLF releases CIF to the SHGs within their Panchayat based on their demand for their members to take up livelihood activities and based on their prior repayment track record.

Panchayat Level Federations sanction CIF to SHGs as a loan in instalments and collect the outstanding amount based on the demand. The Demand, Non-Performing Asset (NPA) and Growth factor of CIF (number of times the fund is rotated) are monitored by collecting the Demand Collection Balance (DCB) at SHG/Panchayat/Block level.

Vulnerability Reduction Fund (VRF)

Vulnerability Reduction Fund ranging from Rs.4,000/- to Rs. 20,000/- with an interest rate between 0% to 4% is provided through the Panchayat Level Federation (PLF) to Village Poverty Reduction Committee (VPRC) based on the Vulnerability Reduction Plans prepared and approved by the VPRC/PLF/Grama Sabha. The Vulnerability Reduction Plan includes the most vulnerable Households from Chief Minister's Thayumanavar Survey (CMTS) and Participatory Identification of Poor (PIP) list.

2. Objectives of the Study

The study aims to:

1. Map, analyze, and assess the Fund flowed under Panchayat Level Federations and in their inter-circulation and Impact created among family and society.
2. To Review and assert the level of women empowerment at the Household and Panchayat level.
3. Examine the impact of PLF funds on women's decision-making power, leadership, and participation in community institutions.
4. Assess changes in household well-being, including income stability, asset creation, education, health, and food security.
5. Analyze the social impact of PLF interventions on the community, inclusion of vulnerable groups, and reduction of social vulnerabilities.
6. Examine repayment behavior, financial discipline, and sustainability of PLF-managed funds.
7. Identify best practices, success stories, challenges, and gaps in fund utilization and impact creation.

3. Scope of the Study

The scope of work for this study will encompass the following:

The study shall cover:

- Funds received and managed by Panchayat Level Federations.
- Assess the utilization and management of funds received by PLFs, including Community Investment Fund (CIF) and Vulnerability Reduction Fund (FRF).
- SHGs and members who have accessed PLF-managed funds.
- Examine the impact of PLF funds on women's decision-making power, leadership, and participation in community institutions.
- Assess changes in household well-being, including income stability, asset creation, education, health, and food security.
- Analyze the social impact of PLF interventions on the community, inclusion of vulnerable groups, and reduction of social vulnerabilities.
- Examine repayment behaviour, financial discipline, and sustainability of PLF-managed funds.
- Identify best practices, success stories, challenges, and gaps in fund utilization and impact creation.
- No. of Women beneficiaries engaged in livelihood and economic activities.
- Map and assess the functioning, governance, financing, and outcomes through the funds provided
- Identify the service gaps in finance and their expectations if any.
- Recommendations:
 - Provide a practical, actionable recommendations for effective functioning of the institutions.

4. Methodology

The study will adopt a mixed-methods approach, combining:

- Review of PLF and SHG financial records, DCB reports and Audit reports, manuals and guidelines; financial utilization, coverage, uptake, and enterprise-level outcomes.

- Quantitative survey of women beneficiaries sand households.
- Field Visits to few sample of PLFs in selected districts.
- Closed meeting with Office bearers, Block Mission Management Units, Consultations with SHG entrepreneurs, allied community institutions (Social Inclusion committee, Livelihood committee, Social Action Committee, Loan Monitoring Committee, Community Cadres, Government officials and Financial institutions, using semi-structured interviews and FGDs).
- Case studies documenting transformative impact and best practices.

5. Deliverables (Detailed)

The duration for the completion of this study is proposed to be 10 weeks from the date of contract signing

Deliverable	Description	Timeline
Inception Report	Document outlining the detailed work plan, methodology, timelines, and reporting formats	Second week
Good Practices Note	Mapping and analysis of few PLFs in selected blocks of districts in Tamil Nadu and comparative study.	Fifth week
Recommendations	Comprehensive report with recommendations for usage of funds in more transparent manner and have created impact in family and society.	Seventh week
Final Report	Final report comprising recommendations and good practices. It should incorporate feedback and should present detailed analysis, and actionable recommendations.	Tenth week

6. Team Composition

The consulting team should ideally include the following profiles. Given the short timeline, it is expected that the team will allocate dedicated resources.

- Project Manager - Team Lead (1)
- Statistical Expert (1)
- PLF and Financial flow analyst/ Specialist (1)
- Community Institution Researchers (05-08)
- Documentation/Reporting Expert (1)
- Technical support

7. Qualifications of the Agency

- Proven expertise in community Institution development and rural livelihoods, especially in designing, assessing and evaluating the current institutions and recommending the future course for effective functioning.
- Demonstrated experience in conducting large-scale institutional assessments involving comparative analysis, fieldwork, stakeholder consultations, and policy recommendations.
- Experience of working with institutions, government agencies and multi-stakeholder platforms, including line departments, financial institutions, and private sector partners.
- A multidisciplinary team with relevant qualifications, including expertise in Community Institution Development, institutional and governance systems, rural finance, qualitative field research (e.g., FGDs, interviews), and performance analysis and benchmarking.

8. Budget

A detailed financial proposal, broken down by activities, personnel costs, travel, and other direct expenses, should be submitted as part of the proposal. To be decided based on competitive bids, milestones linked to deliverables.

9. Review and Reporting

The study will be overseen by TNSRLM in coordination with TNCDW. Regular progress reviews will be held with the nodal officer appointed by TNSRLM.

- The project Manager has to coordinate with the district-level officer on a regular basis and fortnightly review with the SMMU officials.
- Monthly and Quarterly reports about the progress must be submitted to The Chief Executive Officer, TNSRLM / The Managing Director, TNCDW or a designated Steering Committee comprising representatives from TNCDW and TNSRLM.
- The agency must be available throughout the contract period for any in-person meeting or review.

10. Confidentiality

- All data, information, and findings generated during the course of this study will be treated as confidential and will be the sole property of TNCDW and TNSRLM. The selected agency/consultant will be required to sign a Non-Disclosure Agreement (NDA).

11. Ownership and Data Rights

All data, software code, dashboards, manuals, and outputs will be the property of TNCDW.

Annexure B

Format for Submission of EOI to TNSRLM

Submission Requirements

Expression of Interest (EOI) Consulting Firms

(Additional Soft copy of this filled format shall be provided in Pen drive along with this EOI)

Project Name	Tamil Nadu State Rural Livelihood Mission (TNSRLM)
Address:	Tamil Nadu Corporation for Development of Women (Department of Rural Development and Panchayat Raj, Government of Tamil Nadu), Annai Teresa Mahalir Valagam, 1st Floor, Valluvarkottam High Road, Nungambakkam, Chennai – 600 034. Phone No.044 – 2817 3412/13/14 Email – tncdwho@yahoo.co.in Website: www.tamilnaduwomen.org
Assignment Title	HIRING OF AGENCY TO STUDY AND ASSESS THE FUNDS RECEIVED UNDER PANCHAYAT LEVEL FEDERATIONS IN ____ PLF's AND ITS IMPACT CREATED BOTH IN FAMILY AND SOCIETY
Reference No.	
Date:	
Consultant's Firm Profile [Maximum 2 Pages]	
Organization	Provide a brief description of the background and organization of your firm/entity. The brief description should include: <ul style="list-style-type: none">• Organization details• Date and place of incorporation of the firm,• Objectives of the firm,• Availability of required capacities among staff.

Consulting Firm's Information		
Details Required	Particulars Furnished	Documents Required
Consultant Name:		Copy of Registration Certificate
Country of Incorporation: Independent legal existence and should be registered in India under the applicable Act.		Copy of Registration Certificate / Partnership deed,
Year of Incorporation		Constitution Certificate
Pan No.		Pan Number
GST No.		GST certificate
Number of years in the similar consultancy service		Self-certification
Annual Turnover	Year 2024-25 – Rs. Year 2023-24 – Rs. Year 2022-23 – Rs.	Audited Financial Statements

Consultant's Experience [Maximum 20 pages]

1.	The entity should have at least three (3) years of experience as Technical Support Agency and Proven expertise in Community Institution Development, institutional and governance systems, rural finance, qualitative field research (e.g., FGDs, interviews), and performance analysis and benchmarking.			
	Name of Work	Work experience	Client and State	Duration of Assignments (In month)

2.	At least two (2) years Demonstrated experience in conducting large-scale institutional assessments involving comparative analysis, fieldwork, stakeholder consultations, and policy recommendations.
3.	Experience of working with government agencies and multi-stakeholder platforms, including line departments, financial institutions, and private sector partners. Experience in working on World Bank-supported projects shall be treated as an added advantage.
4.	The audited Balance Sheet of the entity for the financial year 2022-23, 2023-24 & 2024-25 have to be submitted.
5.	A multidisciplinary team with relevant qualifications, including expertise in enterprise development, institutional and governance systems, rural/MSME finance, qualitative field research (e.g., FGDs, interviews), and performance analysis and benchmarking.

Annexure C

Declaration

To whom so ever it may concern

Date: 26/02/2026

I / We hereby solemnly take oath that I/We am/are authorized signatory in the firms/Agency/ Institute/Company and hereby declare that "Our firms/ Agency/ Institute/Company do not face any sanction or any pending disciplinary action from any authority against our firms/Agency/ Institute/Company or partners." Further, it is also certified that our firm/agency/institute/company has not been blacklisted by any government or any other donor/partner organization in past.

In case of any further changes, which affect this declaration at a later date; we would inform the TNCDW accordingly.

Authorized Signatory

