



ABSTRACT

Rural Development and Panchayat Raj Department – Tamil Nadu State Rural Livelihood Mission (TNSRLM) - Creation of one post of Management Information Systems (MIS) Analyst in Tamil Nadu State Rural Livelihood Mission, District Mission Management Units in 37 Districts – Orders - Issued.

Rural Development and Panchayat Raj (CGS-3(1)) Department

G.O.(Ms).No. 84

Dated:16.06.2023

சோபகிருது வருடம், ஆணி 01
திருவள்ளூர் ஆண்டு, 2054

Read:

1. G.O.(Ms).No.183, Rural Development and Panchayat Raj (CGS-3) Department, dated:31.12.2013.
2. G.O.(Ms).No.39, Rural Development and Panchayat Raj (CGS-3) Department, dated:03.03.2016.
3. G.O.(Ms).No.118, Rural Development and Panchayat Raj (CGS-3) Department, dated:04.09.2018.
4. The Managing Director, Tamil Nadu Corporation for Development of Women Limited, Letter No.4292/A1/2022, dated:17.12.2022 and 18.04.2023.

ORDER:-

In the Letters fourth read above, the Managing Director, Tamil Nadu Corporation for Development of Women Limited has stated that Tamil Nadu State Rural Livelihood Mission is being implemented in all 388 Blocks of 37 Districts except Chennai. The mission of Tamil Nadu State Rural Livelihood Mission is "to bring the poorest of poor and unreached families into the Self Help Group (SHG) network, establishing and strengthening the self-managed institutions of the poor by enhancing their capacity and thereby promote livelihood with incremental income at the household level through sustainable Community Based Organizations".

2. The Tamil Nadu State Rural Livelihood Mission envisages creation of sustainable livelihood for the rural poor living below the poverty line in the 37 rural Districts of Tamil Nadu. The focus of the Mission also includes leveraging financial resources, livelihood support, public services and to ensure their entitlements.

3. In Government orders first to third read above, orders were issued for the creation of dedicated staff structure at State, District, Block and Cluster levels for the implementation of Tamil Nadu State Rural Livelihood Mission for all 388 Blocks in 37 Districts.

4. The Tamil Nadu State Rural Livelihood Mission for the implementation of the Mission components have to ensure the various Management Information

Systems (MIS) activities are carried on including updation National Rural Livelihood Mission (NRLM) portals and other Management Information Systems (MIS) portals as given below:

- Working in Software Applications, Portals and other online data related activities.
- Preparation and generation of reports from portals and data sheets.
- Data collection, consolidation, deduplication, analysis and submitting periodical report.
- Preparation of analytical report for various databases available.
- Monitoring the quality and correctness of data and prepare the analysis reports.
- Analyse MIS and other data, identifying critical gaps and disseminate information among project stakeholders.
- Preparing / Interpret the data sets, analyse results and provide dynamic reports.
- Develop and implement data structure for various projects and ensure the statistical efficiency and data quality.
- Develop and initiate more efficient data collection procedures.
- Data collection of primary or secondary data sources.
- Maintaining the data schemes, data structure and data flow.
- Preparation of presentation for meetings and reviews.
- Provide technical support to the Districts, Blocks and assistance in issue troubleshooting and resolve.
- Guiding Community Based Organisations (CBOs) and project staff for periodical update of data.
- Managing the HO mail letters and communications.
- Preparation of format and follow-up for data collection / data updation in google sheets.
- Web VC Management.

5. The actual performance of the Mission activities can only be reflected to Government of India upon timely updation of the progress & updates in the National Rural Livelihood Mission (NRLM) portals & updates in the NRLM portals & updated databases.

6. Due to expanding of Management Information Systems (MIS) activities under Tamil Nadu State Rural Livelihood Mission, it is necessary to create one post of Management Information Systems (MIS) Analyst to implement and monitor the Management Information Systems activities at the District level and support the Management Information Systems (MIS) team at the State level.

7. Hence, the Managing Director, Tamil Nadu Corporation for Development of Women Limited has requested to create one post of Management Information

Systems (MIS) Analyst on contract basis at District Mission Management Unit, 37 Districts with the following criteria as given below:

Sl. No.	Name of the Post	No. of Posts	Mode of Recruitment	Pay Rs.	Annual Financial Commitment Rs.
1.	MIS Analyst	37	Contract on outsourcing basis through HR Agency	25,000/- per Month	1,11,00,000/-

In the approved Annual Action 2022-23, one post of Management Information Systems (MIS) Analyst has been sanctioned for District Mission Management Units in 37 Districts with the salary of Rs.25,000/- per month. The annual financial commitment of Rs.111.00 Lakh will be met out from Tamil Nadu State Rural Livelihood Mission (TNSRLM) scheme funds.

8. The Board has approved to create of one post of Management Information Systems (MIS) Analyst on contract basis at 37 District Mission Management Units with consolidated pay of Rs.25000/- per month for effective implementation of Management Information Systems (MIS) activities at the District level vide Resolution No.2037 of 147th Board meeting held on 17.11.2022.

9. In view of above, the Managing Director, Tamil Nadu Corporation for Development of Women Limited has, therefore, requested to issue necessary orders, for sanction of one post of Management Information Systems (MIS) Analyst on contract basis at District Mission Management Unit, 37 Districts for effective implementation of Management Information Systems (MIS) activities at the District level.

10. The Government after careful examination, have decided to accept the proposal of the Managing Director, Tamil Nadu Corporation for Development of Women Limited and permit to create one post of Management Information Systems (MIS) Analyst at District Mission Management Unit (DMMU) in 37 Districts with the salary of Rs.25,000/- per month, for effective implementation of Management Information Systems (MIS) activities at the District level on contract basis through outsourcing HR Agency.

11. This order issues with the concurrence of Finance Department vide its U.O.No.82/DS(RR)/2023, dated:15.06.2023.

(BY ORDER OF THE GOVERNOR)

P. SENTHILKUMAR
PRINCIPAL SECRETARY TO GOVERNMENT.


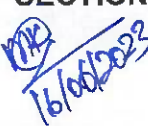
✓ To
The Managing Director,
Tamil Nadu Corporation for Development of Women Limited, Chennai – 600 034.
The Chief Executive Officer,
Tamil Nadu State Rural Livelihood Mission, Chennai – 600 032.

The Commissioner of Rural Development and Panchayat Raj, Chennai – 15.
All District Collectors concerned,
(thro' the Managing Director, Tamil Nadu Corporation for Development
of Women Limited, Chennai – 600 034.)
All Project Officers concerned (Mahalir Thittam)
(thro' the Managing Director, Tamil Nadu Corporation for
Development of Women Limited, Chennai – 600 034.)
The Accountant General, Chennai - 9/18.
The Pay and Account Officer (South), Chennai – 35.

Copy to:

The Finance (RD) Department, Chennai - 09.
The Senior Personal Assistant to Hon'ble Minister
(Youth Welfare and Sports Development), Chennai - 09.
The Senior Private Secretary to Principal Secretary to Government,
Rural Development and Panchayat Raj Department, Chennai – 09.
Rural Development and Panchayat Raj (OP-II/B&C) Department, Chennai – 09.
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//Forwarded By Order//


SECTION OFFICER.

MK
16/06/2023